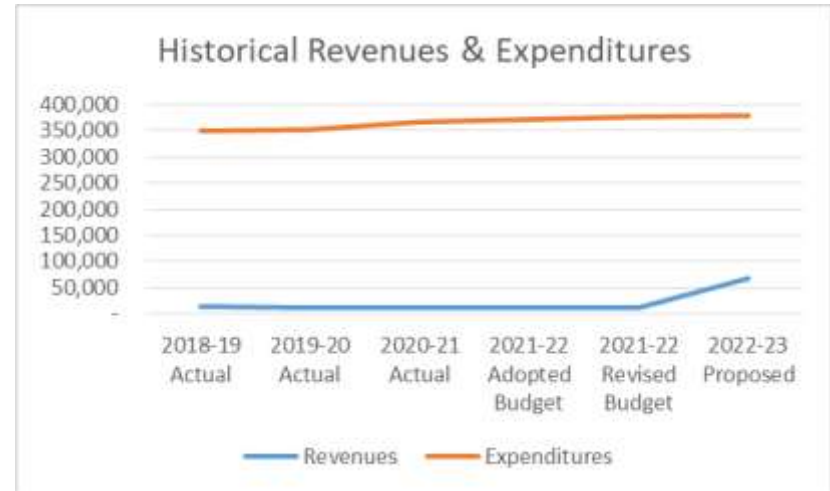
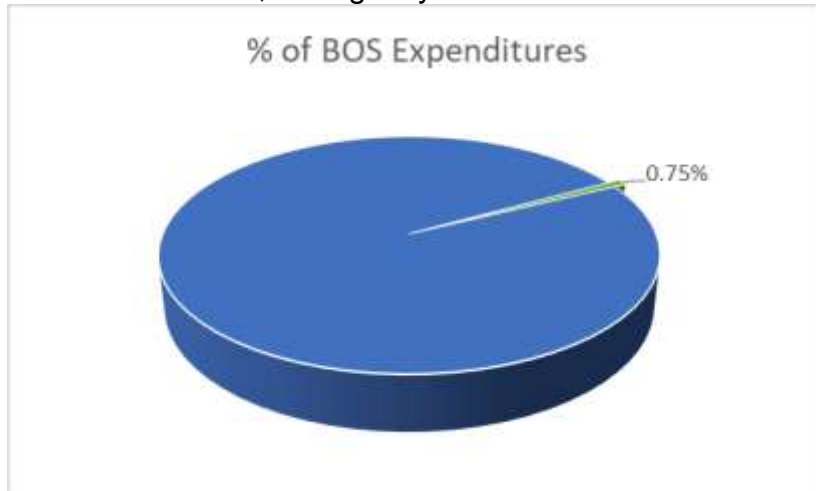


Assessor

The Assessor is required to discover, list, define and defend assessments in order to establish an equitable apportionment of local property taxes. This list of property values is annually reconciled in the form as the Grand List. Annual updates on real estate assessments occur due to building permits and actions of the planning and zoning department. With the assistance of the mass appraisal company Tyler Technologies the Darien Assessor again refined the assessments of all taxable and exempt real estate for the 10-1-18 Grand list as mandated by state statutes. The Assessor annually values over 20,000 registered motor vehicles, defines assessment on 1,100+ business personal property accounts and in general will appraise 450+ real estate parcels after permit field inspections are completed. The office updates and maintains a variety of tax relief programs such as state and local exemptions for our senior citizens, disabled veterans, emergency medical workers and local volunteer firemen.



[Click here to explore historical and proposed revenues for this department](#)

[Click here to explore historical and proposed expenditures for this department](#)

Accomplishments 2020-2021

- Updated the mass appraisal IAS software
- Inspected and appraised over 400 building permits with updated photos from the driveway due to covid protocols

Assessor

- Worked closely with the Town Attorney in regards to assessment litigation for both real estate and business personal property.

Accomplishments/Objectives 2021-2022

- Repositioned our office priorities with an unexpected increase of transfers (+30%) and building permits (+40%) due to low interest rates, and new homeowners relocating to Darien.

Objectives 2022-2023

- We continue to integrate our appraisal software with the new opengov land use system
- Photo imagery as each and every permit is inspected
- Prepare a revaluation RFP
- Identify useable and non-useable sales in anticipation of the town wide revaluation 10-1-2023.

Five Year Outlook

- Implementation of the 10/1/2023 revaluation
- Promote user groups training for both our appraisal and tax billing systems
- Work closely with the developers of our Town Center and Noroton Heights projects
- Continue the automation the assessor's records for easy access by the public
- Archive 14,000 paper records by scanning and retaining for easy public access
- Create fillable forms for taxpayer application filings
- Be aggressive in resolving superior court appeals
- Continue the recertification credits hours for all 3 employees

Revenues	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted Budget	2021-22 Revised Budget	2022-23 Proposed
Intergovernmental	12,895	12,322	12,542	11,948	11,948	67,106
Total	12,895	12,322	12,542	11,948	11,948	67,106

Assessor

Expenditures	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Adopted Budget	2021-22 Revised Budget	2022-23 Proposed
Personnel	302,709	310,442	318,829	321,750	325,341	327,463
Contractual Services	43,750	39,583	46,350	47,695	47,695	48,775
Materials & Supplies	2,347	2,137	1,997	2,410	2,410	2,780
Total	348,806	352,162	367,177	371,855	375,446	379,018

Staffing	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023 Proposed	
	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>	<i># of positions</i>	<i>FTE's</i>
Assessor	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
Professional/Technical	2	2.00	2	2.00	2	2.00	2	2.00	2	2.00
Part Time	1	0.50	1	0.50	1	0.50	1	0.50	1	0.50
Total	4	3.50	4	3.50	4	3.50	4	3.50	4	3.50

Estimate of total personnel costs based on FY2023 wages and benefits package. Medical and dental expenses are allocated based on number of benefit eligible positions. Only salaries are budgeted in the department. All other personnel costs are budgeted in Employee Benefits.

Base Wages	318,650
Medical & Dental	64,982
FICA	24,377
Other	1,181
Pension	29,985
Total	\$439,174

Assessor

Performance Measures	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Projected 2021	Projected 2022
Taxable Grand List RE accounts per GL	7,086	7,091	7,126	7,112	7,126	7,126
Real Estate Ownership transfers per GL	350	405	457	621	550	500
Residential assessment changes	510	540	Reval	475	500	500
New Construction C.O's	43	35	47	33	40	50
Elderly applications processed	125	112	103	91	100	100
Time to process each Elderly Application	10 min	15 min	15 min	20 min	15 min	15 min
Applications to the BAA	73	91	94	44	60	60
Time to prepare each BAA record	20 min	20 min	20 min	20 min	20 min	20 min
Appeals to Superior Court	3	1	15	5	6	2
Appeals resolved before trial	2	1	6	2	3	2
Number Motor Vehicles per GL	17,667	17,614	17,482	16,895	16,900	16,900
Number of Corrections to MV per year	1,803	1,635	1,685	1,302	1,600	1,600
Number of Business Personal Property Accounts	1006	1038	1031	1017	1000	1020
Time to maintain each PP record	20 min	20 min	20 min	25 min	25 min	25 min